

Boone County Board of Commissioners Minutes
July 1, 2019
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Jeff Wolfe, Donnie Lawson, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Jeff Wolfe opened the meeting at 9:01 am with the pledge of allegiance.

Approval of Minutes for June 17, 2019 (Regular Meeting):

Commissioner Tom Santelli made a motion to approve the minutes for the June 17, 2019 meeting. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following item:

1. Acceptance of the following Performance and Maintenance Bonds:
 - a) Acceptance of Performance Bond for Park 130 Building 3
 - Storm Sewer in the amount of \$783,608.10
 - Erosion Control in the amount of \$55,503.25
 - b) Acceptance of Maintenance Bond for Harvest Park Section 4
 - Erosion Control in the amount of \$6,928.56
 - c) Acceptance of Maintenance Bond for Clark Meadows Section 6
 - Erosion Control in the amount of \$11,287.06

Commissioner Tom Santelli made a motion to approve the four bonds.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Inspect2GO proposal that provides a cloud base software for the food inspection program. County Attorney Bob Clutter had a few revisions to the contract that have been accepted. IT Support has also reviewed the documents and has given their approval. The cost of the software is \$12,000 per year and fits in the Health Department's budget for purchasing.

Commissioner Donnie Lawson made a motion to approve the Inspect2GO contract.

Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

3. Stanley Security Systems contract for the upgrades of door lock modules at two different locations in the jail. The modules from the original installation are now obsolete and no longer available from the manufacturer so they must be upgraded. The cost of the upgrade is in the amount of \$37,125.

Commissioner Tom Santelli made a motion to approve the Stanley Security Systems contract.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

4. ThyssenKrupp Elevator Corporation Gold Service Agreement for preventative maintenance of the two elevators located at the KeyBank building in the amount of \$650 per month.

Commissioner Tom Santelli made a motion to approve ThyssenKrupp Elevator Corporation Gold Service Agreement. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

5. Release of the following Performance Bonds:
 - a) Release of Performance Bond for Clark Meadows at Anson Section 6
 - Erosion Control in the amount of \$45,148.25
 - Storm Drain in the amount of \$ 174,567.50
 - b) Release of Performance Bond for Perry Industrial Park Section 2 Lot 14
 - Storm Sewer in the amount of \$12,523.50

Commissioner Donnie Lawson made a motion to approve the releases of performance bonds.

Commissioner Tom Santelli seconded the motion based on Surveyor Ken Hedge's review. Motion carried 3-0.

6. Asked for the approval of the Board of Commissioners to authorize Commissioner Jeff Wolfe to sign the lease agreement with the Probation Department to lease the 4th floor at the KeyBank building. The lease will become effective starting today.

Commissioner Tom Santelli made a motion to approve authorizing Commissioner Jeff Wolfe to sign the lease agreement with the Probation Department. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

7. Commissioner Jeff Wolfe made a public announcement that on July 25th from 9:00 am to 12:00 pm there will be a Woodlands Management Workshop. They will be taking a tour of the wooded area located at the fairgrounds to check for invasive species. Commissioner Tom Santelli asked if this was something people needed to preregister to attend. It was stated that they are asking for preregistration to make sure there are enough coffee and donuts to start the morning, but all are welcome even if they don't preregister.

In the Matter of Bid Opening for Project #2019-08, Boone County Courthouse South Entry ADA Ramp Improvements: *Bid opening began at 9:15 am*****

1. **Bidder's Name:** White Construction
Date Received: July 1st at 8:14 a.m.
Bid Amount: \$199,000.00

Commissioner Donnie Lawson made a motion to take bid under advisement.

Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Amendment 5 to Contract for Annual Adjustments and Other Appraisal Services:

County Attorney presented the Amendment 5 to contract for annual adjustments and other appraisal services between Government Utilities Technology Services, Inc. ("GUTS") and Boone County Assessor's office. The original contract was entered on June 1, 2007, amended in May 2008, June 2011 and June 2015 to provide assessment services within the jurisdiction of the Boone County Assessor. This amendment is to extend the current contract and its amendments another four (4) years which will start June 1, 2019 and end May 31, 2023.

Personal Property - \$90,000/Annually	Billed Monthly - \$7,500
Other Annual Assessment - \$462,000/Annually	Billed Monthly - \$38,499.99

Commissioner Tom Santelli made a motion to approve the Amendment 5 of contract for annual adjustments and other appraisal services with GUTS. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Ordinance 2019-07 Restricting the Parking of Motor Vehicles on Hunt Country Lane in Boone County, Indiana: The Boone County Highway Department has received several complaints regarding vehicles being parked along Hunt Country Lane near the intersection of County Road 775 E within the right-of-way restricting the ability of vehicles to go in and out. County Attorney Bob Clutter read Ordinance 2019-07 aloud in pertinent parts pursuant to state law.

Commissioner Jeff Wolfe asked if there were any members of the public that would like to speak on this. No one came forward.

Commissioner Donnie Lawson made a motion to approve Ordinance 2019-07.
Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Ordinance 2019-08 Increasing the Endorsement Fee Collected by the Boone County Auditor: The State of Indiana recently amended I.C. 36-2-9-18(d) to provide that Endorsement Fee collected by the Auditor's office for each deed or legal description contained in a deed shall increase to ten dollars (\$10) effective thirty (30) days after publication. County Attorney Bob Clutter read Ordinance 2019-08 aloud in pertinent parts pursuant to state law.

Commissioner Tom Santelli made a motion to approve Ordinance 2019-08.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Ordinance 2019-09 Amending Boone County Code Section 70.04 Relating to Vegetative Matter Near County Roads: A few years ago the Commissioners amended Boone County Code Section 70.04 allowing the County Highway Department to trim, cut or remove all trees, bushes, plants or other vegetative matter ten (10) feet from the pavement, berm or travel portion of any county road. There was the question of whether or not trimming and removal of vegetation would include spraying. The amended ordinance now inserts the terms ***spray herbicides, pesticides or weed control*** into Boone County Code of Section 70.04. County Attorney Bob Clutter read Ordinance 2019-09 aloud in pertinent parts pursuant to state law.

Commissioner Tom Santelli asked what if someone has signs up for "Do Not Spray" posted? Craig Parks, County Engineer, stated that they would not spray. The BCHD is not spraying for bugs, but herbicides are a subcategory of pesticides. Commissioner Tom Santelli stated that his concern would be that organic farmers certainly need to be aware of this and to post "Do Not Spray" signs.

Commissioner Donnie Lawson made a motion to approve Ordinance 2019-09.
Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Resolution 2019-02 Authorizing Disposal of Surplus Property:

County Attorney Bob Clutter presented Resolution 2019-02 and read the resolution aloud in pertinent parts pursuant to state law. Boone County Sheriff's Deputy Sam Scott recently retired from his post. The Boone County Commissioners desire honor and recognize Deputy Sam Scott for his years of service to the Sheriff's office and the citizens of Boone County by declaring the service firearm surplus and transfer ownership to him.

Commissioner Donnie Lawson made a motion to approve Resolution 2019-02.
Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the matter of Old Business:

1. During a Commissioners Meeting in May, the request to transplant the peonies on the property site of the former Maple View Home was presented. Commissioner Donnie Lawson was able to locate the plants. He commented that he would like for Shannon Metzger to be able to have the peonies but would like to reserve one of the peony bushes to transplant somewhere else near a county facility. He also suggested making arrangements to have some of the weeds and brush cleared around peonies before she comes to collect them and volunteered to meet with her.

Commissioner Donnie Lawson made a motion to approve Ms. Shannon Metzger's request to transplant the peony bushes to her property, with the exception of reserving one peony bush for the County. Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Brett Peppin
- e. Highway Department – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction agreement with Grady Brothers in the amount of \$798,720.00 for Project #2019-06, Asphalt Resurfacing in Various Townships. The project was awarded to Grady Brothers at the last Commissioners meeting.

Commissioner Tom Santelli made a motion to approve the construction agreement with Grady Brothers. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Request to declare surplus supplies. – **Item was tabled. Commissioners requested a list of the supplies to be declared surplus.**
3. A letter was prepared for today's meeting supporting INDOT's BUILD grant application for their I-65 improvements in the southern portion of the county, including the reconstruction of the SR 267 interchange, construction of a new interchange at CR 550S and ramp modifications along I-65 for the Whitestown Parkway and I-865 interchanges.

Commissioner Tom Santelli made a motion to approve the letter of support for INDOT.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

4. Witham has agreed to assist Christopher Parker with the cost of all planting material for his Eagle Scout landscaping project around the Highway Department building.
5. BCHD has been working with the Lebanon High School and will be having an intern throughout the 2019-2020 school year to shadow and learn about the field of engineering.
6. There will be a meeting with the historic consulting parties regarding the Scotland Road federal bridge project on July 11th at 10am at the Kirklin Public Library.
7. BCHD will be having the Paint the Plow Contest again this year.

Other Elected Officials:

There was none at this time.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Document Signing:

1. A key request form for the following:

- Lydia Edwards for the Probation/Community Corrections Department
- Justin Culp for the Probation Department

Commissioner Donnie Lawson made a motion to approve both key request forms.

Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

2. Affidavit for payment for USI Consultants in the amount of \$2,130 for Bridge #202 rehabilitation to be paid out of the 2014 COIT Bond.

Commissioner Donnie Lawson made a motion to approve the affidavit for payment for USI Consultants.

Commissioner Tom Santelli seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Tom Santelli made a motion to approve claims as submitted.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Tom Santelli made a motion to adjourn at 9:44 am.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.